

**Ministry of Petroleum & Natural Gas**  
[Establishment Section]  
Shastri Bhawan, New Delhi-1

**Subject:-** Filling up of one (1) post of Manager Grade-II in Anuradha Departmental Canteen in Ministry of Petroleum & Natural Gas on deputation basis - reg.

It is proposed to fill up one (1) post of Manager Grade-II in Anuradha Departmental Canteen in Ministry of Petroleum & Natural Gas in the Pay Level -06 in Pay Matrix of 7th CPC (35400-112400) on deputation basis.

**2. Eligibility Conditions :**

(a) The Officers under the Central Government .

(i) holding analogous post on regular basis in the parent cadre or department, or  
(ii) with 06 years of regular service in the grade in Level -5 or equivalent in the parent cadre or department; or

(iii) with 10 years of regular service in the grade in Level -4 or equivalent in the parent cadre or department; and

**Essential Qualification and Experience**

(b) (i) possessing Degree in Commerce from a recognised University or Institute; and  
(ii) having 02 years of experience in Accounts work in any Government Office or PSU or Autonomous or Statutory Organisation.

**3. Regulation of Pay and other terms of deputation :**

Pay in Level -6 or Pay Matrix of Seventh Pay Commission will be regulated as per extant rules.

**4. Age Limit :** The maximum age limit for appointment by deputation shall not exceed 56 years as on the last date of receipt of application.

**5. Period of Deputation**

The period of Deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other department of the Central Government shall ordinarily not exceed three years.

**6. Application (in duplicate)** only in the prescribed proforma (Annexure-I) of the eligible candidates whose services can be spared immediately on selection with the certificate from the forwarding Authority (in proforma Annexure-II) may be sent to this office along with the following documents

(i) Integrity Certificate.

(ii) List of major/minor penalties imposed if any, on the officer during the last ten years (if no penalty has been imposed 'Nil' certificate should be enclosed).

(iii) Vigilance Clearance Certificate.

(iv) Attested photocopies of the ACRS/APARs for the last five years (2014-15 to 2018-19) (Attested on each page by a Gazetted Officer) (wherever applicable).

**7. Applications** along with the required documents/ Certificates mentioned at the end of the Annexure I & II in support of the qualifications and experience should be forwarded to "The Establishment Section, Ministry of Petroleum & Natural Gas, Shastri Bhawan, New Delhi -1" through proper channel by 21.03.2021. Applications received after last date will be summarily rejected.

**8. The candidates** applied for the post will not be allowed to withdraw their candidature subsequently.

**WWW.JOBRIYA.IN**

Under Secretary to the Govt. of India  
Tel. 01123383074  
Tel. 01123383678

**Annexure-I**

**Proforma for application for the post of Manager Grade-II in Anuradha Departmental Canteen in Ministry of Petroleum & Natural Gas in Pay Level -06 on Deputation basis.**

1	Name & Postal Address (in block letters) With Telephone no.	
2	Father's Name	
3	Date of Birth	
4	Age as on the last date of receipt of applications	
5	Date of retirement under Central Govt Rules	
6	Name & Address of Present Department/Cadre	
7	Educational Qualification	
8	a) Do you hold analogous post on regular basis in the present cadre or department, or b) Do you possess six year regular service in the post in Pay Level-5 or equivalent in the present cadre or department, or c) Do you possess ten year regular service in the post in Pay Level-4 or equivalent in the present cadre or department; and d) Do you possess Degree in Commerce of a recognised University or Institute, and e) Do you possess two years experience in Accounts work in any Government Office or PSU or Autonomous or Statutory Organisation ?	
9	Details of employment in the chronological order (starting from the entry in Central Government Service). Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient	
Office/ Department	Post held	Period of service From To
		Basic Pay & Pay Scale (pre-revised)
		Nature of appointment/ whether Regular/ Adhoc/deputation
1	2	3
4	5	6
10	Nature of present employment, i.e. ad-hoc or temporary or permanent.	

**DELHI URBAN ART COMMISSION**

(A Statutory Body under Ministry of Housing and Urban Affairs, GOI)

Core 6A, UG & First Floor, India Habitat Centre  
Lodhi Road, New Delhi-110003

Applications are invited for filling up the following posts in the Delhi Urban Art Commission (DUAC) :-

S. No.	Name of the Post	No. of Post	Mode of Recruitment	Classification	Scale of Pay
01.	Administrative Officer	01	By Deputation/ Direct Recruitment	Group 'A'	Pay Matrix Level 11 of Rs. 67,700/-
02.	Architectural Assistant	01	By Deputation/ Direct Recruitment	Group 'B' (Reserved for OBC category)	Pay Matrix Level 6 of Rs. 35,400/-

For further details, please visit DUAC's website (www.duac.org).  
Last date for receiving applications is 60 days from the date of publication of the advertisement in the Employment News. Incomplete applications and applications received after due date shall be summarily rejected.

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Secretary  
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**Lalit Kala Akademi**

Rabindra Bhawan, New Delhi  
Tel: 011-23009200

Lalit Kala Akademi (The National Academy of Art), an autonomous organisation under Ministry of Culture, Government of India, invites applications from eligible candidates for the following posts

S. N.	Name of the Post	Group	No. of Post	Cate-gory	Place of Posting	Pay Matrix Level
1.	Research Officer	A	1	UR	Delhi	Pay Matrix Level- 10 (56100-177500)
2.	Photo Officer	B	1	UR	Delhi	Pay Matrix Level-8 (47600- 151100)
3.	Superintendent	B	1	UR	Chennai	Pay Matrix Level-7 (44500- 142400)
4.	Supervisor (Ceramic)	C	1	ST	Chennai	Pay Matrix Level-7 (44900- 142400)
5.	Assistant Programme Officer	C	1	UR	Delhi	Pay Matrix Level-7 (44900- 142400)

\*The post of Sr. no. 1 above is to be filled on Transfer on deputation basis and Sr. no. 2 to 5 by Direct Recruitment basis.

The last date of receiving the application is 30 days from date of issue of this advertisement in the Employment News and 45 days for the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Jammu & Kashmir, Ladakh & Srinagar district & Pangri sub division of Chamba district of Himachal Pradesh, Andaman & Lakshadweep or aboard. For complete details visit our website www.lalitkala.gov.in.

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Secretary i/c  
Lalit Kala Akademi  
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- In case the present employment is held on deputation please state:
  - The date of initial appointment.
  - Period of appointment on deputation
  - Name of the parent office/organisation to which belong.
- Additional information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet if space is insufficient).
- Full postal address of forwarding authority with name & telephone no.

Date \_\_\_\_\_  
Place \_\_\_\_\_  
Signature of the candidate  
(Name of the candidate)  
Annexure-II

(Certificate to be furnished by the employer/ Head of Office/ forwarding Authority)

- Certified that particulars furnished by Shri/Smt. \_\_\_\_\_ are correct and have been verified from the office records.
- The applicant, if selected, will be relieved immediately.
- It is certified that:
  - There is no vigilance or disciplinary case either is pending or being contemplated against Shri/Smt. \_\_\_\_\_
  - His/ Her integrity is certified
  - His / Her CR Dossier in original is enclosed / pt the last 5 years duly attested by an Officer of 1 Govt. of India or above. (wherever applicable)
  - No major/minor penalties imposed on him / her \_\_\_\_\_ is enclosed

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Signature of the Officer concerned  
Name of Designation: \_\_\_\_\_  
Full address: \_\_\_\_\_  
Phone No. : \_\_\_\_\_  
Official Seal: \_\_\_\_\_

- List of enclosure : 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_

(strike out which is not applicable)

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